

BUILDING INSPECTOR

DEFINITION

Inspects buildings and associated appurtenances, repairs, improvements and uses for compliance with codes, laws and ordinances.

DISTINGUISHING CHARACTERISTICS

This is a skilled journey-level class. Incumbents are responsible for enforcing local, state and federal building regulations. Work is varied requiring inspection of residential, commercial and industrial structures, and thus requires independence of action, judgement and discretion in interpreting and applying codes.

SUPERVISION RECEIVED AND EXERCISED

General supervision is received from the Assistant Building Official or other higher-level management personnel.

EXAMPLES OF DUTIES

Depending on assignment, duties may include but are not limited to the following:

1. Inspects buildings under construction, alteration or repair for compliance with building codes.
2. Examines plans and specifications for conformity with local, state and federal ordinances and laws.
3. Performs skilled inspection work in enforcing compliance with the City's building, plumbing, electrical, mechanical, and energy codes plus related state and local ordinances.
4. Serves public at front counter and on telephone with detailed information on building regulations.
5. Checks plans and specifications and accepts, rejects or suggests alternatives.

EXAMPLES OF DUTIES (continued)

6. Reviews all applications for permits.

## QUALIFICATIONS

### Knowledge, Abilities and Skills

- A. Knowledge of materials, methods and standards to be applied in building, plumbing, electrical and mechanical construction.
- B. Knowledge of building, plumbing, electrical, mechanical and housing codes, ordinances and laws.
- C. Ability to deal effectively and tactfully with builders, engineers, contractors, the public and others in the enforcement of codes and regulations.
- D. Ability to be firm but fair.
- E. Ability to work without direct supervision.
- F. Ability to read and interpret building, plumbing, electrical, mechanical and zoning codes plus other related local, state and federal laws and codes.
- G. Ability to read and interpret building plans, blueprints, drawings and specifications.
- H. Ability to envision the finished construction product.
- I. Ability to prepare clear, concise written reports and keep accurate records.

## EXPERIENCE AND EDUCATION

Any combination equivalent to experience and education that could likely provide the required knowledge and abilities would be qualifying. A typical way to obtain the knowledge and abilities would be:

### Experience:

Four (4) years of progressively responsible experience in a variety of building construction work, preferably including one (1) year in a supervisory capacity.

OR

### Experience (continued):

One year of experience as a Building Inspector;

OR

An appropriate combination of education and vocational in-service training in building, housing, electrical or plumbing inspection.

Education:

Equivalent to completion of the twelfth grade.

LICENSE & CERTIFICATES

Ability to possess upon employment a valid Class III California Driver's License.

ICBO (International Conference of Building Officials) Certification as a building inspector and/or combination inspector is highly desirable, but not required.

PROBATIONARY PERIOD: One year

656CS88

Revised February 1988

AAP GROUP: 5

FPPC STATUS: Designated

FLSA STATUS: Non-Exempt